ENGAGE WITH QUALITY IMPROVEMENT AND PATIENT SAFETY (E-QIPS)

SUBMISSION FORM FOR Works-in-Progress

Instructions: In order for your project to be considered for acceptance as an E-QIPS Work-in-Progress, please complete the form below in its entirety. Please limit the submission form to a maximum of three pages. If desired, you may insert flowcharts, diagrams, or other images under the appropriate question. References should be cited by superscript numbers as they appear in the text, and they should not be alphabetized.

Please save the completed submission form as a Word Document and label it as “*Project Title*\_E-QIPS Submission Form.” Then, email the document as well as a high-resolution version of any supporting flowcharts, diagrams, images, etc. to [quality@auanet.org](mailto:quality@auanet.org).

Once your submission has been received, it will go through a peer review process. You will be notified if the reviewers have any questions about the project and prior to your project posting to the AUA website. E-QIPS Works-in-Progress will remain on the AUA website for twelve months, unless requested otherwise by the original poster. Please direct any questions about the submission process or E-QIPS in general to [quality@auanet.org](mailto:quality@auanet.org).

1. Name and credentials:
2. Email address:
3. Practice or institution:
4. What is the title of the project?
5. Please provide a brief description of the project (2-3 sentences).
6. What is the quality or safety problem?
7. What is the gap between current and ideal practice? What evidence currently exists? What framework or theory is available to guide your work?
8. What is the objective? What are the specific aims?
9. What is the proposed intervention? What are the needs (people, processes, policies, etc.) to complete this project? What are the important workplace contextual or cultural considerations?
10. What are your measures of success? How will you analyze your data? How will you determine that change has happened and that it was related to your intervention?
11. What are the expected outcomes? What are the potential unintended consequences?
12. What will be the impact of the practice change locally? How can this intervention/change potentially be scaled to improve practice nationally?
13. How can you sustain the change?
14. References