



Chicago - SHOW SITE WORK RULES

Union Information

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

There are six major unions which have jurisdiction over trade shows. The following guidelines will help you in preparing your exhibit to conform to union jurisdictions. Adherence to these guidelines can save you a substantial amount of money.

Teamsters

Responsible for handling all material in and out of the hall from designated docks. Exhibitors are permitted to unload material from automobiles and small utility vehicles using their own non-motorized or non-hydraulic hand trucks or dollies.

Riggers

Responsible for handling machinery in and out of the hall. Riggers also handle the uncrating, unskidding, positioning and leveling of all machinery and reskidding of all machinery.

Carpenters

Responsible for uncrating of exhibits and display materials, installation and dismantle of exhibits including cabinets, fixtures, shelving units, furniture, etc., laying of floor tile, carpet, recrating of exhibits and closing of machinery crates. Installation and dismantling of scaffolding, bleachers and binding of chairs.

Decorators

Responsible for hanging all non-electrical signs, drape and cloth installation and tacked fabric panels. Decorators are also responsible for Velcro signs used in a booth that requires tools or more than one person for installation.

Electricians

Responsible for assembly, installation and dismantle of anything that uses electricity as a source of power. This includes electrical wiring, hook-ups, interconnections, etc.

Plumbers

Responsible for all plumbing work such as compressed air, water, drain or natural gas.



Helpful Hints

Exhibitors may perform the following functions as long as they are a full-time employee of the exhibiting company:

- Hand carry small items and pop-up displays. Use of non-motorized hand trucks and dollies are permitted.
- Install and dismantle displays regardless of booth size.
- The use of ladders, hand tools and cordless power tools are permitted.
- Installing signs, graphics, props drapery, including skirting of tables
- Assemble and disassemble materials, machinery or equipment.
- Remove small computers and appliance from crates or boxes provided work is done without a forklift or any power equipment.
- Make technical, electrical connections and interwire equipment for computers and audio-visual equipment.
- Perform simple electrical requirements, such as installing light bulbs.

If you encounter any difficulty with any laborer or if you are not satisfied with the work performed, please bring this to the attention of GES. Please refrain from voicing complaints directly to labor.

Gratuities

Our work rules prohibit the **SOLICITATION OR ACCEPTANCE** of tips in cash, product or gifts in-kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.