

**American Urological Association
Job Description**

POSITION TITLE:

Public Policy Chair

TERM:

Four-year term (contract position; compensated 6/1/2020-5/31/2024)

Chair-elect (non-compensated 6/1/2019- 5/31/2020)

DESCRIPTION:

Appointed by the AUA Board of Directors, the Chair of Public Policy is responsible for helping to shape and execute the public policy agenda of the AUA. The public policy agenda encompasses national and state legislation, government regulation, private and government reimbursement, practice management, patient advocacy, research advocacy, and other related issues of central importance to both front-line urology practitioners and academicians. In order to promote continuity of leadership the next Public Policy Chair is selected early and serves one year as Chair-elect to learn from and shadow the current Chair prior to assuming the position.

The Chair plays a vital role by:

- Advising staff on a regular basis of the above issues;
- Providing the critical perspective of the practicing urologist;
- Representing the AUA at key meetings with Congressional representatives and staff, government officials, third party insurers, and at the RUC, CPT, American College of Surgeons Surgical Leadership group, Alliance of Specialty Medicine, and American Medical Association;
- Serving as Chair of the Annual Urology Advocacy Summit Planning Committee;
- Playing a key role with AUA committees, constituencies, and events, such as Board of Directors meetings, the Annual Urology Advocacy Summit, the Public Policy Council, a variety of AUA committees and ad hoc workgroups that report to the Council (e.g., Legislative Affairs, Practice Management) and those with which the Council communicates (e.g., Practice Guidelines, Education Council, Quality Improvement and Patient Safety); and
- Authors a quarterly column for *AUA News* on policy issues.

RESPONSIBILITIES:

The Chair reports to the Board of Directors, runs the Public Policy Council, serve as liaison to many of the AUA committees and councils noted above, and represent the AUA at key external meetings. The Chair works directly with a number of Public Policy & Practice Support staff, including the Chief Policy Officer who oversees the four departments that comprise the Public Policy & Practice Support Division (Government Relations & Advocacy, Payment Policy, Practice Management, and Patient & Research Advocacy Departments), as well as related AUA Councils and Committees (e.g., Education, Research).

November 2018

The Chair is expected to commit up to 8-10 hours per week, which includes the following:

- teleconferences and meetings with staff, various committees and representatives of external organizations/agencies
- presentation to the Board of Directors three times a year;
- two one-hour calls per month with the Chief Policy Officer and a subset of the Gallagher Scholar, Chief Executive Officer, and Treasurer;
- quarterly one-hour call with the Public Policy Council's committee and workgroup chairs and their staff liaisons
- travel up to 30 days annually for attendance at AUA's Annual Meeting, fall Board of Directors meeting, fall Health Policy weekend, March Annual Urology Advocacy Summit, leadership teleconferences with and interaction with public policy committees, and political fundraising activities.

QUALIFICATIONS:

- AUA ACTIVE Member Category, practicing urology at the time of assumption of the position.
- Outstanding diplomacy and superior negotiation skills.
- Active interest in and history of involvement with health and public policy issues in urology in the Section or at the national, local, state, or regional level.
- Extensive knowledge of health policy issues, including reimbursement, practice management, legislative and regulatory issues, and other related areas.
- Knowledge of the regulatory and legislative processes.
- Effective written and oral communicator of urology's mission and agenda to a wide variety of internal (e.g., AUA members, AUA staff) and external stakeholders (e.g., CMS, Congress, third party payers).
- Willingness to be available on short notice to consult on issues of vital importance to urology that often require an immediate response.
- Willingness to travel and speak on behalf of the AUA and urology.
- Must participate in the Annual Urology Advocacy Summit and serve as the Planning Committee chairperson.
- Must comply with AUA's Disclosure and Conflict of Interest Policy (Level 1), thereby divesting himself/herself of any governance role, consultant or advisor, paid lecturer or paid attendee with PhrMA/Medical Device companies prior to and throughout the term of office for this AUA policy-making position.
- Must adhere to the highest professional and ethical standards.