The AUA Conflict of Interest Policy requires that prior to participating in programs all individuals make full disclosures of all relevant relationships, business transactions, presentations or publications related to healthcare or AUA activities. All items for the past year should be disclosed and are listed under the active tab. Future disclosures may be added to a user’s active record.

Records must be updated after April 1 to be considered current for the Association Year (June-May).

NOTE: Participation in certain AUA activities may require you to review and confirm disclosures more frequently than once a year.

**Log in Instructions** - Enter the quick link AUAnet.org/coi in the address bar of a web browser.

Log in with the user email address and AUA password.
Depending on the user’s status, members will see one of two options.

**Option 1 – New to the disclosure system**
Users may add a new disclosure or declare that they have nothing to disclose. See pages 5 and 6 for a sample of the add a new disclosure form.
Option 2 – Returning Member with active or inactive disclosures

Active Tab
Contains disclosed items within the past year (also may include future disclosure dates).

Users may confirm their record, add a new disclosure, or edit a current disclosure.

Conflict of Interest Disclosures
The AUA requires that prior to participating in programs all individuals make full disclosures of all relevant relationships, business transactions, presentations or publications related to healthcare or AUA activities. All items for the past year should be disclosed and are listed under the active tab. Future disclosures may be added to your active record.

A historical list of inactive disclosures is also available as a reference.

If you have questions, please review the
- Online Disclosure Program Instructions
- AUA Principles, Policies and Procedures for Managing Conflict of Interest
- Frequently Asked Questions (FAQ) document

Disclosure Record for Test Urologist!
Last Confirmed: 4/15/2018 Your record requires review and reconfirmation.
Active disclosure range: Includes all disclosed items on or after 11/5/2016

<table>
<thead>
<tr>
<th>Details</th>
<th>Company Name</th>
<th>Company Type</th>
<th>Applies To</th>
<th>Financial</th>
<th>Relationship Type</th>
<th>Specialty Area</th>
<th>Start Date</th>
<th>End Date</th>
<th>Edit</th>
<th>Delete</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>National Cancer Institute</td>
<td>Other - Government</td>
<td>Self</td>
<td>No</td>
<td>Scientific Study</td>
<td>Renal Transplantation</td>
<td>9/10/2017</td>
<td>Current</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Medtronic</td>
<td>Medical Device Company</td>
<td>Self</td>
<td>Yes</td>
<td>Employee</td>
<td>General Urology</td>
<td>10/15/2010</td>
<td>10/18/2020</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By confirming your COI Disclosure Record, you are certifying that the information is accurate and true. This serves as your electronic signature. Once a disclosure has been confirmed it becomes part of a user’s permanent record and cannot be deleted.

Confirm My Record
Inactive Tab
Provides a historical list of disclosed items (more than one year old up to five years old).

Content may be edited using the renewal button. New dates must be applied to create an active disclosure item. The inactive disclosure item will be retained as part of the member’s historical record. Users must return to the active tab to confirm their record.

Note: Users without historical information in the AUA database will not see the inactive tab displayed.
Add a Disclosure Form

Company or Organization Types
- Medical Association
- Medical Device Company
- Pharmaceutical
- Health Publishing/Medical Journal
- Other (please specify)

Relationship Definitions
Users may select the information button to read definition of the relationship type (see appendix for a printed list of these definitions).
Add a Disclosure Form (continued)

Optional: Provide a brief description of the nature of the relationship being disclosed (500 Character Limit)

Description field
This is optional for most users. A unique message will appear for users where additional narrative is required (e.g., members of practice guidelines panels and some committees).
Record Review
New items are indicated in red and may be edited or deleted prior to confirmation. Users may select the + button under the details column to view the narrative content. After users reviewed their record select “Confirm My Record” to accept the changes.

Notes on Editing
Prior to confirmation users may edit any field in the draft disclosure (shown in red). Users may also delete a draft disclosure.

Once a disclosure has been confirmed it becomes part of a user’s permanent record and cannot be deleted. The following fields may be edited after confirmation:

- Company Type
- Specialty Area
- Description
- End Date

All edited records require reconfirmation.
Confirmation message

Once the record is confirmed users will receive a thank you message and the confirmation date will be updated as of today.

Save a copy of the disclosure record
Users may download a PDF or spreadsheet of their active record by using these buttons.
Online COI Disclosure Program
Appendix – Relationship Definitions

**Financial Relationship**
Financial relationships are those relationships in which individuals benefit by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g. stocks, stock options, or ownership interest, excluding diversified mutual funds), or other financial benefit. Financial relationships consist of employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received or expected.

**Relationships should be reported regardless of whether or not compensation was received.**

**What is the type of relationship?**
All relationships in commercial interests should be reported. A commercial interest is any entity producing, marketing, re-selling, or distributing healthcare goods or services consumed by, or used on, patients.

**Leadership Position**
Board, officer, trustee, editor, founder or other leadership position in commercial, society or organization.

**Health Publishing**
Editorial boards and authors, peer reviewer including any publishing, royalty arrangements.

**Consultant or Advisor**
Includes service on advisory boards or quality assurance/safety monitoring boards

**Meeting Participant or Lecturer**
Honoraria, reimbursements or in-kind payments received as faculty members, speakers bureau, industry sponsored lectures, presenters, chairs, proctors, preceptor or consultants. Any role which is beyond that of meeting attendee should be disclosed.

**Scientific Study or Trial**
Includes research as a principal investigator as well as grant support for scientific studies or trials within a member’s institution where the member has direct knowledge of these activities.

**Investment Interest**
Personal or family stock ownership, dividends or revenue received from commercial interests providing healthcare or services. Passive stock ownership such as mutual funds need not be disclosed.

**Owner, Product Development**
Ownership in any commercial entity including publishing, known outstanding patents, royalties, internet, e-commerce, intellectual property, medical software, ancillary services, equity ownership or other business enterprise that provides healthcare products or services related to AUA activities.

**Employee**
Salaries from any commercial entity, including any publishing, internet, e-commerce or other business enterprise that provides healthcare products or services related to AUA activities. Employment in a urology practice or in the US Military does not need to be disclosed.