AUA Examinations  
Saturday, November 16, 2019

Examinee Instructions

You will be taking a computerized examination today. The Login screen should be open on your workstation. If it is not, please notify your proctor. You may use the back side of this document as scratch paper during the exam. This is the only paper allowed to be used during the exam and should be returned to your proctor after completing the exam.

When instructed to do so by your proctor:

1) Place your Name and Registration ID at the top of this form. Your Registration ID is: “2019_########” where “########” is your AUA ID number without leading zeros.
   • Tip: Your AUA ID number will be provided by your proctor if you are unsure what it is. Note, some AUA IDs will be 6 digits long while others will be 7.

2) On the login screen, enter your Registration ID in the first box. (2019_########)

3) Enter your Last Name and then click the Login button to reach the Welcome screen.
   • If your login fails, please ask the proctor to double-check the Examinee Roster to confirm the AUA ID and spelling of your last name – it must match exactly (including case, punctuation, leading zeroes, etc.)

After logging in, the Home page will display a Start link that you click to launch your exam and takes you to the Welcome page. Advance the page by clicking the Next button in the lower right-hand corner.

The AUA Non-Disclosure Agreement page will be displayed. You must read and select I Agree in the center of the screen to acknowledge that you are the examinee and that you accept and agree to be bound by the non-disclosure terms and conditions. Clicking on I Agree allows you to advance to the next screen.

The Key Features page will be displayed. This provides information about the navigation buttons available to you during the exam. Please read through each of the Key Feature descriptions carefully. After reading the Key Feature descriptions, click Next to start the test. At this time, the exam’s timer will begin to countdown.

If you click Pause during the exam, your exam timer will stop, and the test logs out. To resume testing, your proctor will need to log in again, then you will need to re-enter your login credentials. If you click Cancel, you will return to the test. Please be aware that only one resident may take a break at any time.

Important: it is to your benefit to answer all questions even if you are not certain of the correct answer. Credit is only given for completed questions.

When you have answered all questions and completed your review, click on the Finish button on the bottom right of the Review screen to acknowledge your completion of the exam. The next screen will thank you for taking the AUA’s Examination. You will advance to the exam Survey by clicking the Next button. After you have completed the Survey, the next screen will include an End button to close out your exam session. Note: if your exam time runs out before completing all questions, you will be automatically taken to the Survey section.

Examinees are required to leave this instruction document with their proctor after completing the exam.