

# Memorandum

# Advancing Urology<sup>TM</sup>

The AUA Awards Committee will meet in November to select recipients for the 2024 awards. The AUA encourages diversity of all award nominations, including USA/International, gender, practice type, nationality and specialty area.

#### **GOLD CYSTOSCOPE & MID-CAREER AWARDS**

Nominations are accepted from Urology Program Chairs & Directors and Sections for the Gold Cystoscope & Mid-Career Awards.

The **Gold Cystoscope Award** is awarded annually to a urologist who has distinguished him/herself by outstanding contributions to the profession within ten (10) years of completing their original residency training. The residency graduation year must be June 2014 or later for a nominee to be considered eligible for a 2024 Gold Cystoscope Award. Measurable Criteria:

- 1. Pioneering scientific research that advances urology
- 2. Clinical expertise and patient care

The **Mid-Career Award** is awarded annually to a urologist distinguished by outstanding contributions to the profession in research, clinical urology or advocacy between 10 and 20 years of completing residency training (eligible range 2004-2013 for a 2024 award). Measurable Criteria:

- 1. Pioneering scientific research or impactful advocacy that advances the interests of urology
- 2. Clinical expertise and patient care
- 3. Urologic education through training, mentorship and teaching (e.g., residents, fellows & medical students)

#### **DIVERSITY, EQUITY & INCLUSION AWARD**

Nominations are collected from AUA members and Sections. Member sponsored nominations are accepted using the link provided on the website.

The **Diversity, Equity & Inclusion Award** will be presented annually for commitment and efforts to enhance diversity and inclusion. Nominees may be recognized for the recruitment and mentoring of underrepresented minorities into urology, advocacy to improve health equity and access to urologic care, outstanding educational or research initiatives addressing diversity, inclusion and health equity issues, and/or leadership in addressing health care disparities and/or promoting culturally competent care.

- Measurable Criteria:
  - 1. Impactful contributions in one or more of following areas:
    - a. research on gender/healthcare disparities
    - b. DEI advocacy in health policy
    - c. DEI education, and/or
    - d. mentorship and recruitment underrepresented minority groups
  - 2. DEI leadership and innovation

#### **NOMINATIONS**

All nominations must be submitted electronically using the form on the AUA website (located under "About Us", "AUA Governance", "Awards", and "AUA Distinguished Awards"). Tips for writing a nomination and instructions for submitting an award using the online form are attached to this memo. In an effort to reduce perceived conflicts, some individuals are excluded from consideration for an AUA Award during their terms of service (see Eligibility Restrictions list). A list of previous award winners is available on the AUA website.

All nominations must include the following:

- Email Address
- **Nomination Summary** (maximum 4000 characters including spaces this is about one page of text)
- Abbreviated CV (no more than 4 pages in length)
- **Biography** (one-page)
- **High-resolution digital photo** in either jpeg or PNG format with a minimum file size of 1MB (1000 KB). Nominees should be wearing a suit or white coat and the photo should have a neutral background.
- Cell phone number of the nominee

Questions may be directed to the Committee & Society Affairs Department of the AUA (email: commaff@AUAnet.org, phone: 410-689-3726). **Note that the nomination deadline is September 15<sup>th</sup>.** We must have your nomination submitted using the online form no later than midnight on September 15, 2024.

#### Writing an AUA Awards Nomination

Since 1963 the AUA annually bestows a number of prestigious awards. A well thought out and well written nomination summary is crucial. Reviewing the following tips will help your nominees.

- Selecting Nominees. Each Section has its own internal process for selecting AUA Awards Nominees. Some use a Nominating Committee and others use a subset of the Board. These groups should talk with other colleagues, leaders within the Section and other Board members to solicit worthy candidates from within your Section.
- 2. <u>Project Timeline</u>. The work of disseminating information and starting suggestions flowing should take place in the July-September timeframe as it typically takes several rounds of emails or teleconferences to finalize the nominee list and draft the nominations.

#### 3. Nominations.

A. <u>Be Specific.</u> Whenever a Nominating Committee member suggests an individual, it can't be simply a name put forward. The member should be required to say why the candidate would be deserving of one or more of the AUA's specific awards, and what outstanding and unique contributions the person has made for he or she to be recognized at the highest national/international level of the AUA.

<u>Nomination Author.</u> A poorly or improperly written award will disadvantage the nominee. For example, in the past some Sections have nominated a deserving urologist and then asked the nominee to write his own nomination statement – this is not acceptable to the AUA Awards Committee. **Self-nominations or nominations written in the first person are not accepted.** 

A sponsor, such as a Section Nominating Committee Member, should be charged with drafting the Nomination Summaries. This may involve reaching out to colleagues of the nominee to gain additional insights into the nominee's accomplishments. The AUA strongly discourages self-nominations as it is often difficult for a member to brag about themselves.

B. Write Up for the Nomination. The member submitting the nomination for consideration should be asked to write a summary, up to 500 words maximum, of why the person is an excellent candidate. Members of the Section Nominating Committee should then review and edit the text as appropriate.

MOST IMPACTFUL – personal reflections or accounts of how the person has changed lives, anecdotes, famous quotes, making a mark early, rapid ascension, how has a nominee impacted urology and made an indelible impression on people, number of grants.

LESS IMPACTFUL – summarizing a person's career track or rephrasing what is typically found in a biography (e.g., residency, fellowship, academic appointments, lectureships, publications).

### Nominating for an Award

#### PRE-NOMINATION ELIGIBILITY CHECKER

Prior to submitting your nomination, check the eligibility to verify the following:

- Gold Cystoscope (within 10 years of residency)
- Lifetime Achievement (more than 25 years board certified)
- Ineligible Nominees

Go to the award and select nominate to view the eligibility checker at the top of the screen.

#### **GOLD CYSTOSCOPE**

# Gold Cytoscope nominees must be within ten years of completing residency training calculated from the award presentation date. Post residency fellowship training is not included in the eligibility calculation. First Name Last Name Search The search may take several moments to populate depending on the number of results found.

#### LIFETIME ACHIEVEMENT

**Eligibility Requirements** 

Lifetime Achievement nominees must be practicing more than 25 years calculated from the award presentation date.		
First Name	Last Name	
Search		
The search may take several i	everal moments to populate depending on the number of results found.	

SAMPLE OUTPUT for multiple individuals with same name: responses will be either Yes, No or Unknown (no info in AUA database).

Eligibility Requirements

```
00810912, John Z. Smith - Linthicum, MD - Unknown.
00810913, John ZX. Smith - Linthicum, MD - Yes, eligible. graduated residency on 6/30/2013.
00810914, John ZZ Smith - Linthicum, MD - Unknown.
00827245, John Smith , MD - Stockbridge, GA - Unknown.
00846048, John Smith - Linthicum, MD - Unknown.
00846049, John Smith - Linthicum, MD - Unknown.
00847336, John Smith MD - Linthicum, MD - Unknown.
00874825, John Smith - Forest Hill, MD - Unknown.
01013897, -, - Unknown.
01018796, John Smithtest, PA, MBA - Belize City, Belize City - Unknown.
01021885, John A Testsmith, RN, MT - Kingston 10, - Yes, eligible. graduated residency on 6/30/2011.
01022600, John P Smith, DO - East Meadow, NY - Unknown.

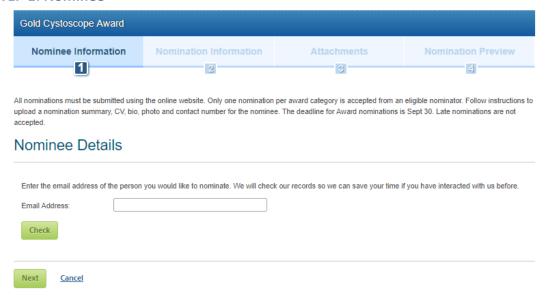
Top
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Click on a member ID provided in the output to get a pop-up that provides the email address (email addresses for the next step to submit a nomination)

#### SUBMITTING YOUR NOMINATION

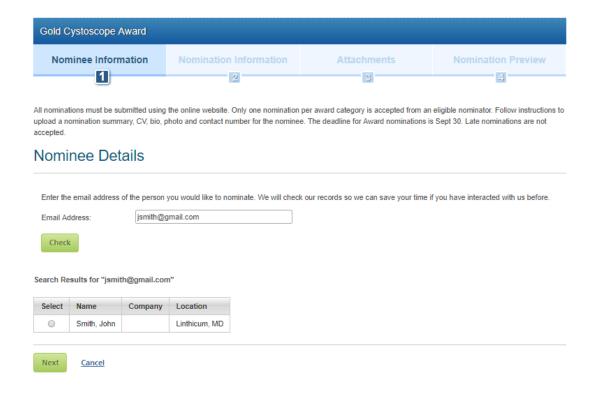
Enter the email address of the nominee to locate their record. See example, below. **NOTE:** Make sure there are no extra blank spaces before or after the email address or it won't find the person in the AUA database.

#### **STEP 1: Nominee**



#### Information - Search for Nominee

Select the "Check" button to see if the individual is in the AUA system. If not, double check that the email was entered correctly. Select the nominee listed and the "Next" button.



**Membership.** All nominees (except Art & History) must be AUA Members. If the individual is found in AUA's database but not a member you will receive an error message.

Error: Nominees must be members and, therefore, this nominee is not eligible for nomination.

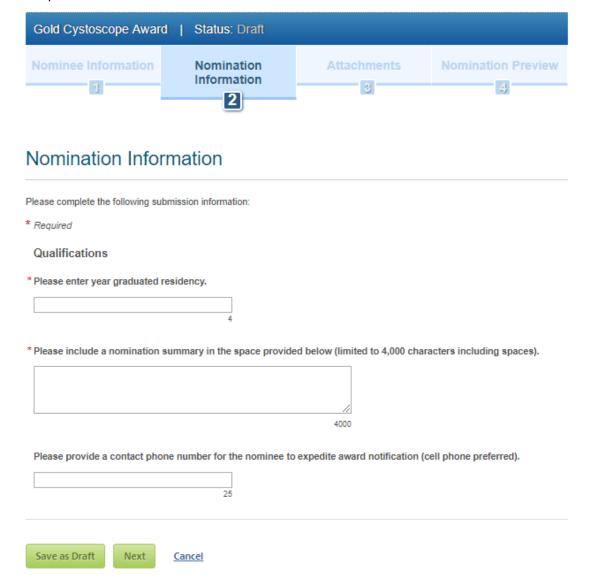
**Previous Winners.** Individuals cannot receive the same award twice. If the individual is found to be a previous winner in AUA's database, you will receive an error message. The individual can be nominated in a different awards category.

Error: This nominee has previously received this award and, therefore, is not eligible for nomination.

#### **STEP 2: Nominee Information – Details**

Answer the questions asked in the Nominee Detail Section. All nominations will be required to submit a nomination summary (limited to 4000 characters including spaces – this is about one page of text). Some awards will ask for additional information (Gold Cystoscope need year graduated residency). We are also requesting that you provide the member's cell phone number to assist AUA in notifying award winners.

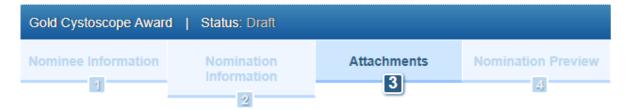
You may save this as a draft and revisit the document again at a later date (see section on Drafts).



#### **STEP 3: Attachments**

All nominations must include the following attachments:

- Curriculum Vitae (no more than 4 pages) in MS Word or PDF Format
- Biography (one page) in MS Word or PDF Format
- Photo
  - High-resolution digital photo in either JPEG or PNG format with a minimum file size of 1MB (1000 KB)
  - Nominees should be wearing a suit or white coat and the photo should have a neutral background.



# **Attachments**

Please upload the following documents:

File Type	Quantity	File Name
* Curriculum Vitae  Attach abbreviated CV (no more than 4 pages in length).	1	Choose File No file chosen
* Biography Attach a one-page biography	1	Choose File No file chosen
* Photo  Attach a high-resolution digital photo in either jpeg or PNG format with a minimum file size of 1MB (1000 KB) but no larger than 4MB (4000 KB). Nominees should be wearing a suit or white coat and the photo should have a neutral background.	1	Choose File No file chosen

Previous

Save as Draft

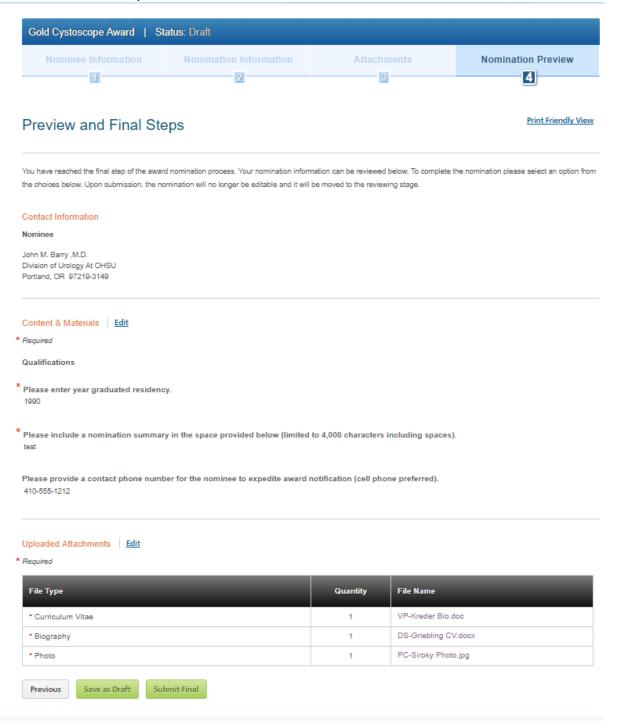
Next

Cancel

#### **STEP 4: Nomination Preview**

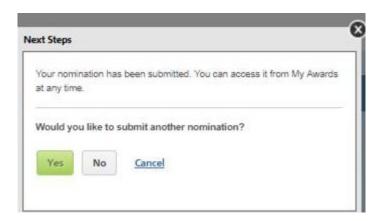
The final screen allows you to preview your nomination and attachments. You may edit content, save as a draft or submit the nomination from this page.

**IMPORTANT NOTE:** Once a nomination has been submitted it cannot be edited. Contact Committee & Society Affairs if a nomination was submitted in error.



#### **STEP 5: Confirmation**

You will receive a confirmation notification once an award is submitted.



You may view a summary of all your awards submissions using the "My Awards Activities" link from the main webpage. Awards submissions for the current awards cycle appear under "Open Nominations".

## **Closed (Previously submitted) Nominations**

All closed nominations (previously submitted from 2004 to present) are available in the Awards Database. Sections may view closed nominations by selecting the button and then click on the view hyperlink under the "actions" column.

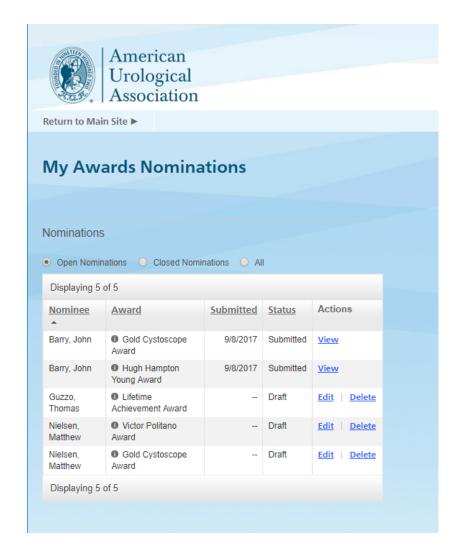


#### **Drafts**

Users may select "Save as Draft" to complete a nomination at a later date.

Drafts can be edited or deleted from the "My Awards Nominations" link from the main awards page. Users may view submitted nominations and edit drafts from this site.

**IMPORTANT NOTE:** All nominations must have a status of "submitted" by **midnight on September 15**<sup>th</sup> to be considered for a 2024 Award.



# **Eligibility Restrictions**

In an effort to reduce perceived conflicts, some individuals are excluded from consideration for an AUA Award during their terms of service. The following individuals are not eligible because they are members of the Board of Directors, Awards Committee, or are a paid physician consultant during the 2024 Awards Cycle. Note that the period of ineligibility only applies during their term of service. These individuals will be eligible again once their terms as a board member or physician consultant have concluded. Consultants are eligible for awards during their "elect" year prior to assuming chair or editor positions.

The ineligible list does not apply for nominees for the time sensitive Gold Cystoscope Award.

Members of the Diversity, Equity & Inclusion Award Review Subcommittee (Drs. Denise Asafu-Adeji, Lourdes Guerrios, Simone Thavaseelan and Vijaya Vemulakonda) are not eligible to receive the D&I Award but are eligible to be nominated and receive other AUA Awards.

Category	Role	Name
Awards Committee	Chair	Scott H. Swanson, MD
Awards Committee	Past President	Raju Thomas, MD
Awards Committee	Immediate Past President	Edward Messing, MD
Awards Committee	President	Randall Meacham, MD
Awards Committee	President-elect	Stephen Nakada, MD
Awards Committee	Secretary	David Penson, MD
Awards Committee	Treasurer	Thomas F. Stringer, MD
Board Member	Mid-Atlantic Section Representative	Kurt A. McCammon, MD
Board Member	New England Section Representative	Art Tarantino, MD
Board Member	New York Section Representative	Reza Ghavamian, MD
Board Member	North Central Section Representative	James C. Ulchaker, MD
Board Member	Northeastern Section Representative	Hassan Razvi, MD
Board Member	South Central Section Representative	Damara Kaplan, MD
Board Member	Southeastern Section Representative	Glenn Preminger, MD
Board Member	Western Section Representative	Christopher Porter, MD
Board Member	Urology Care Foundation President	Harris M. Nagler, MD
Physician Consultant	Chief Diversity Officer	Larissa Bresler, MD
Physician Consultant	Associate Secretary – Asia	Aseem R. Shukla, MD
Physician Consultant	Associate Secretary – Europe/Middle East	Jose Karam, MD
Physician Consultant	Associate Secretary – South-Central America Caribbean	Jorge Gutierrez-Aceves, MD
Physician Consultant	Education Chair	Jay Raman, MD
Physician Consultant	Update Series Editor	E. Ann Gormley, MD
Physician Consultant	Public Policy Chair	Eugene Y. Rhee, MD
Physician Consultant	Coding & Reimbursement Chair	Anurag Das, MD
Physician Consultant	CPT Advisor	Jay Motola, MD
Physician Consultant	Science & Quality Chair	Matthew E. Nielsen, MD
Physician Consultant	Data Chair	Amanda North, MD
Physician Consultant	Practice Guidelines Chair	David Ginsberg, MD, MD
Physician Consultant	Quality Improvement & Patient Safety Chair	Gregory B. Auffenberg, MD
Physician Consultant	Research Chair	Steven A. Kaplan, MD
Physician Consultant	Museum Curator	Arthur Burnett II, MD, MBA
Physician Consultant	AUANews Editor	Stacy Tanaka, MD
Physician Consultant	The Journal of Urology Editor	D. Robert Siemens, MD
Physician Consultant	Urology Practice Editor	J. Stephen Jones, MD
Physician Consultant	JU Open Plus Editor	John W. Davis, MD