



2021

Oct 4 Post announcement of open position

Dec 6 **Application deadline Monday (11:59 PM)** Late applications are not accepted.

2022

Jan 11 Search Committee teleconference to identify finalists to interview

Jan 17 Invitations extended to finalists for interviews. Declination letters sent (no interview).

Feb 26 Finalist interviews applicants **MUST BE AVAILABLE** on this date
Interview to take place by videoconference (time TBD)

March 3 Formal appointment letter mailed to new *JU Open Plus* Editor
Declination letters sent to finalists that were interviewed
Press release sent out announcing new Editor

Editor term begins (March 2022 - Dec 2024), eligible for second term (Jan 2025-Dec 2027)

March Contract executed and disclosure record reviewed to confirm Level 1 COI compliant
(see *AUA Principles, Policies and Procedures for Managing Conflicts of Interest Policy*)

2023

Jan Inaugural issue of *JU Open Plus* launches