



Terms of Office Chair: 2 years (non-renewable)
 Members: 3 years (renewable once)

Committee Makeup

The Bylaws Committee shall consist of one Active or Senior Member from each Section who is Chair or member of the Section Bylaws Committee. If the member is also a Section Secretary, then that member's term shall coincide with the term as Section Secretary. The AUA Secretary and the Urology Care Foundation Secretary shall serve on an ad hoc basis. (AUA, Inc. Bylaws, Article V Committees, Section 1.1, April 2025).

Description

The Bylaws Committee ensures the draft bylaws amendment language is clear and accomplishes the bylaws changes approved by the Board of Directors. All proposed amendments are presented to the members for approval at the Annual Business Meeting.

Mission/Vision/Purpose

The Bylaws Committee shall become familiar with the activities of the Association and the efficacy of the Articles of Incorporation and the Bylaws and shall make a yearly report to the Board of Directors which shall include any recommended amendments. (AUA, Inc. Bylaws, Article V Committees, Section 1.1, April 2025).

Reporting

The Bylaws Committee reports to the AUA Board of Directors and makes appropriate recommendations to the Board for presentation to the membership at the Annual Business Meeting.

Committee Meetings

The committee conducts its business via email consensus in early spring. Depending upon the complexity of the proposed Bylaws amendments, the committee may also meet by videoconference.

Time Commitment

Chair: 6 hours per year
Member: 3 hours per year

Responsibilities

Chair: The Chair should have prior experience working with bylaws within a regional Section or the AUA and have a general familiarity with the structure of AUA and parliamentary procedure. The Chair reviews information pertinent to AUA Bylaws. The Chair ensures that all proposed Bylaws amendments, with the assistance of the Staff Liaison, are promulgated to the membership at least thirty (30) days in advance of the Annual Business Meeting. The Chair must maintain familiarity with the Bylaws of all AUA's corporate entities (C-3 Education and Research, C-6 AUA, Inc., and C-3 Foundation). Amendments to the Urology Care Foundation bylaws are approved by the UCF Board



of Directors.

Members: Should have good communication skills and familiarity with Section and AUA Bylaws. Committee members review the proposed bylaws amendments in the spring, provide comments to ensure the draft language is clear and accomplishes the changes requested by the Board of Directors. The members must be familiar with and review the Bylaws of all AUA's corporate entities (C-3 Education and Research, C-6 AUA, Inc., and C-3 Foundation). Members are responsible for bringing issues pertaining to governing Bylaws of each Section to the AUA Bylaws Committee. Likewise, members are responsible for relaying AUA Bylaws amendments and discussions to their respective Sections.

Compliance

Positions on Councils, Committees, Editorial Boards and Practice Guidelines Panels are open to AUA members in good standing. All members must agree to abide by *AUA's Committee Policies & Procedures* (see *AUA Participation Terms & Conditions* documents located under My Committees Section of the [myAUA](#) webpage). These documents include the requirement to abide by [AUA's Civility Policy](#) and annually complete a Conflicts of Interest (COI) Disclosure Form in accordance with [AUA's COI Disclosure Policy](#). The AUA reserves the right to suspend or remove a member from participation in any AUA activity while the individual is under investigation for a policy violation.

Criteria for Selecting New Members

- Must be Chair or member of the Section Bylaws Committee.
- Good communication skills
- Familiarity with Section and AUA Bylaws

Criteria for Selecting Next Chair

The chair is selected by Presidential appointment. Future chairs are selected from existing or past members who have at least one term of service on the committee. The Chair may serve in addition to the Section's designated members.

Recent Accomplishments – 2026

- Reviewed and approved amendments for 2027 Annual Business Meeting extending the Presidential rotation cycle and changing the American Board of Urology nominations per section from 2 to 1.