In accordance with AUA policy, all individuals participating in Association activities, including AUA committees, must update their disclosure record on an annual basis. Records must be updated after April 1 to be considered current for the Association Year.

**INSTRUCTIONS** - Visit [www.auanet.org](http://www.auanet.org) and select “My AUA”.

Enter your AUA Membership Number/Email address and Password to log in.

Go to the Disclosure Record box on the bottom right of the My AUA webpage and select edit or add.

Here are some samples of what you may see based on your disclosure status.

<table>
<thead>
<tr>
<th>Disclosure Record Status</th>
<th>Disclosure Record Status</th>
<th>Disclosure Record Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Record current</strong></td>
<td><strong>Record out of Date</strong></td>
<td><strong>Record not created yet</strong></td>
</tr>
<tr>
<td>COI Confirmation Date: 04/01/18</td>
<td>COI Confirmation Date: 06/19/17</td>
<td>No Conflicts of Interest Record on file.</td>
</tr>
<tr>
<td>Days Since Confirmation: 0</td>
<td>Days Since Confirmation: 287</td>
<td>Create a COI Record.</td>
</tr>
<tr>
<td>Days Left: 365</td>
<td>Days Left: 78</td>
<td></td>
</tr>
<tr>
<td>0 Days</td>
<td>297 Days</td>
<td></td>
</tr>
<tr>
<td>Resubmit COI by 04/01/19</td>
<td>Resubmit COI by 06/19/18</td>
<td></td>
</tr>
<tr>
<td>Edit My Current COI</td>
<td>Edit My Current COI</td>
<td></td>
</tr>
</tbody>
</table>
Depending on the status, members will see one of the following three options.

**Option 1 – New to the disclosure system**

![Conflict of Interest Disclosures](image1)

**Option 2 – Returning Member with nothing to disclose**

![Conflict of Interest Disclosures](image2)
Option 3 – Returning Member with disclosures

![Conflict of Interest Disclosures](image)

**Current disclosures (2) (within 365 days):**

<table>
<thead>
<tr>
<th>Item</th>
<th>Company</th>
<th>Applies to</th>
<th>Financial</th>
<th>Relationship Type</th>
<th>Begin Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>American Board of Urology</td>
<td>Self</td>
<td>Not Financial</td>
<td>Board member</td>
<td>1/1/2015</td>
<td>12/31/2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>I am currently serving a three year term on the board. This is a volunteer non-compensated position.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Pfizer</td>
<td>Family</td>
<td>Financial</td>
<td>Investment Interest</td>
<td>1/15/2016</td>
<td>present</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>My wife owns 500 shares of stock in Pfizer.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Creating or Updating your Disclosure Record

**Conflict of Interest Disclosures**

**Add Disclosure Record**

The AUA requires that prior to participating in programs all individuals make full disclosure of relationships, business transactions, presentations or publications related to healthcare or AUA activities. All relevant items for the last 12 months should be disclosed. If you have questions, please review the AUA Principles, Policies and Procedures for Managing Conflicts of Interest or the Frequently Asked Questions document.

1) To whom does this disclosure apply?
   - Self
   - Family
   - Business Partner

2) What is the name of the company or organization?

3) Is this a financial relationship?
   - Yes Financial relationships are those relationships in which individuals benefit by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options, or ownership interest, excluding diversified mutual funds), or other financial benefit. Financial relationships consist of employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received or expected.
   - No Relationships should be reported regardless of whether or not compensation was received.

4) What is the type of relationship?
   *All relationships in commercial interests should be reported.* A commercial interest is any entity producing, marketing, re-selling, or distributing healthcare goods or services consumed by, or used on, patients.

   - Leadership Position Board, officer, trustee, editor or other leadership position in commercial, society or organization.
   - Health Publishing Editorial boards and authors, including any publishing, royalty arrangements.
   - Consultant or Advisor Includes service on advisory boards.
   - Meeting Participant or Lecturer Honoraria, reimbursements or in-kind payments received as faculty members, speakers bureau, industry sponsored lectures, presenters, chairs, proctors or consultants. Any role which is beyond that of meeting attendee should be disclosed.
   - Scientific Study or Trial Includes research as a principal investigator as well as grant support for scientific studies or trials within a member’s institution where the member has direct knowledge of these activities.
   - Investment Interest Personal or family stock ownership, dividends or revenue received from commercial interests providing healthcare or services. **Passive stock ownership such as mutual funds need not be disclosed.**
   - Owner, Product Development Ownership in any commercial entity including publishing, known outstanding patents, royalties, internet, e-commerce, ancillary services or other business enterprise that provides healthcare products or services related to AUA activities.
   - Employee Salaries from any commercial entity, including any publishing, internet, e-commerce or other business enterprise that provides healthcare products or services related to AUA activities.
   - Other (please specify)

Optional: Provide a brief description of the nature of the relationship being disclosed (500 Character Limit)

Indicate the length of time for the disclosure activity:

Enter Start Date  Choose one of the following options

Start: Current (end date to be determined)

End Date:

Add another disclosure record  Record Review  Cancel
Record Review & Confirmation

**IMPORTANT** – A record is not updated until the member receives the final screen which displays a disclosure summary and a message indicating that the “Your disclosure record is now current.” Members may go back and add additional disclosures or print a copy of their record from this webpage.

**Conflict of Interest Disclosures**

Welcome
We have the following disclosures on record for you. You last confirmed/edited this information on March 20, 2018.

I would like to revise my record by adding a disclosure
Add a disclosure

I would like to modify an existing disclosure item
Edit an existing disclosure

You have added one or more disclosure records. You will need to electronically sign to confirm your record.

Electronic Signature:
☐ By checking this box I am certifying that the information is accurate and true. This serves as an electronic signature and must be checked in order to complete your disclosure record.

Confirm my record

Current disclosures (1) (within 365 days):

<table>
<thead>
<tr>
<th>Item</th>
<th>Company</th>
<th>Applies To</th>
<th>Financial</th>
<th>Relationship Type</th>
<th>Begin Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Test</td>
<td>Self</td>
<td>Yes</td>
<td>Leadership Position</td>
<td>01/01/2018</td>
<td>12/31/2018</td>
</tr>
</tbody>
</table>

I am currently serving a three year term on the board. This is a volunteer non-compensated position.

**Conflict of Interest Disclosures**

Welcome
We have the following disclosures on record for you. You last confirmed/edited this information on April 2, 2018.

I have no changes to my disclosure record
Confirm my record

I would like to revise my record by adding a disclosure
Add a disclosure

I would like to modify an existing disclosure item
Edit an existing disclosure

Select the "edit" link under the item number on your disclosure record to modify an existing record.

Print for your records

**Thank you! Your disclosure record is now current as of 04/02/2018.**

If your disclosure status changes at any time, please log on to online system to update your record.

Current disclosures (1) (within 365 days):

<table>
<thead>
<tr>
<th>Item</th>
<th>Company</th>
<th>Applies to</th>
<th>Financial</th>
<th>Relationship Type</th>
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